

## Abstract Submission Guidelines

Abstracts form a crucial part of the World Hepatitis Summit (WHS). We want to help you maximise the prospect of your abstract being accepted for inclusion in the conference programme, so please read our guidance carefully and make sure you've completed the required information.

We look forward to receiving your abstract submission.

### Conference Date

9-11 April 2024

### Conference Location

Culturgest  
R. Arco do Cego 50,  
1000-300  
Lisbao  
Portugal

### Conference Theme

Integrate, Accelerate, Eliminate

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## Where to submit your abstract

All abstracts must be submitted via the World Hepatitis Summit 2024 Abstract Portal (Oxford Abstracts). Abstracts will not be accepted in any other format.

To submit your abstract, please click the button below to be directed to the abstract portal.

[Submit Abstract](#)

### *Already have an account*

If you already have an account with Oxford Abstracts, please log in using your credentials.

### *Create a new account*

If you do not have an account, please select the 'Create New Account' link, and enter your full name and email address. You will also be asked to set a password and verify your email address.

Multiple abstracts can be submitted under the same account. Please note that all correspondence relating to the submission(s) will be sent to the abstract submitter only. It is the responsibility of this person to pass on any relevant information regarding the submitted abstract to the other authors.

## Abstract Deadline

To be considered for the World Hepatitis Summit 2024, abstracts must be submitted by **midnight on Friday 29<sup>th</sup> September 2023 BST**.

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## Submission Process

The information required during the submission process is detailed below.

- An individual can submit more than one abstract.
- One official online submission is required for each abstract.
- The same abstract cannot be submitted in various categories.

## Presentation Format

There are two presentation formats: Oral/Poster and Poster Only. You will be asked to choose your preferred presentation format during the submission process. The WHS Abstract Committee will make the final decision but will take your preference into consideration.

## Submission Categories

We welcome abstracts on hepatitis A, B, C, D, E in all categories. We particularly encourage submissions from civil society organisations and people with lived experience.

Categories for each of the sessions are listed below.

Please submit your abstract under one of the following categories.

- Innovations - in technologies and / or service delivery, including decentralisation, task-shifting, simplification and community-led initiatives
- Integration - Liver cancer, HIV, NCDs, TB, maternal and child health, primary care or other relevant areas
- Advocacy, Awareness, and education campaigns
- Combatting stigma and discrimination
- The power and impact of lived experience
- Prevention of mother to child transmission of viral hepatitis and hepatitis in children
- The role of good data, surveillance, monitoring, and evaluation in elimination
- Partnerships (Private / Public, Cross-sectorial)
- Financing for viral hepatitis (including investment cases and financing models)
- Universal Health Coverage and person-centred approaches

The WHS Abstract Committee will re-categorise your submission if they consider it has been incorrectly assigned.

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## Title

The full title of your submission should be provided on the submission form. It should be entered exactly as it should appear in the final programme, with a maximum of 100 characters.

Please do not use upper case characters. Sentence case should be used (capitalise the first letter of the sentence, with the rest being lower case except for proper nouns and acronyms).

## Abstract

Your abstract should take the following points into account.

- Maximum character count is 3000.
- Submitted abstracts should be in English.
- Standard abbreviations should be used. Any unusual abbreviations should be noted in parentheses, after the full word the first time it appears.
- Generic names of drugs should be used.
- Abstracts should be submitted in print ready format. Please check spelling and grammar carefully.
- Abstracts should be structured under the following headings:
  - a. Background
  - b. Objectives
  - c. Methods
  - d. Results/Outcomes
  - e. Conclusion/Lessons Learnt

## File Uploads

A maximum of two files can be uploaded during the submission process but is not a requirement.

Tables, charts, graphics or images can be included in your submission.

## References

References should be kept to a minimum and accurately presented. Only sources referenced in the abstract text should be included.

References should be numbered in the order in which the citations appear in the text.

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## Authors

All authors details should be added to the submission (including yourself) and entered in the order in which they should appear in the programme.

Please do not include your title (e.g., Dr, Prof) or any post-nominals when adding authors.

You will be asked to indicate which author is presenting during your submission.

## Declarations

You will be asked to confirm the following information:

- Any conflicts of interest.
- Whether the abstract has been approved for submission by all authors.
- That at least one author will register in full to attend and present at the conference.

## Decision Date

All abstract submissions are peer reviewed, and a final decision is made by the WHS Abstract Committee based on the reviewers scores and comments.

Notifications of the decision will be sent to all submitters on **Monday 27<sup>th</sup> November 2023**.

Feedback will be provided by the WHS Abstract Committee for any abstracts that are declined and cannot be accommodated in the conference programme.

## Amending an Abstract

You can log back into your Oxford Abstract account to amend your submissions up until the submission deadline date. After this time, no amendments can be made.

After logging into the system, you will see a list of submissions on your dashboard. Click the edit button next to the abstract to make amendments. The process of amending an abstract is the same as the original submission process. Click the submit button at the bottom of the page to save the changes.

## Withdrawing an abstract

If you would like to withdraw an abstract, please contact the World Hepatitis Summit 2024 team by email [WHS@serenevents.com](mailto:WHS@serenevents.com) or by telephoning +44 (0)1745 776 505.

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